

Disabling Online Ordering on the Portal

If there is a need to shut down the online ordering for a store the process is pretty straight forward.

1. Login to the admin portal with your given email and password.
2. Move the mouse over 'Restaurant'.
3. In the dropdown box choose 'Store List'
4. Choose the desired store and choose 'Edit'.
5. Scroll down to 'Store Schedule' and uncheck the current day and/or the next day if needed.
6. Once the store is back open repeat the process checking the unchecked days under 'Store Schedule'.